

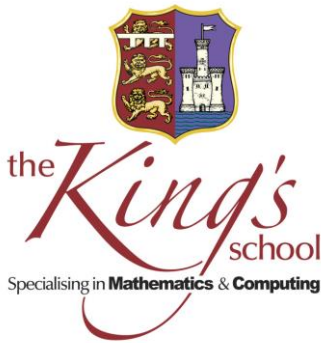
# The King's School

Mill Hill Lane  
Pontefract  
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**Elaine Briggs**  
Head of School

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25 April 2018

Dear Parents/Carers

I would like to inform you of the following changes and updates:-

### Entrance updates

Please remember that the Ackworth Road entrance is to be used by all parents and carers throughout the school day. The office on Mill Hill Lane is changing to become the SEN(D) office next week and it is therefore even more important that parents/carers use the Ackworth Road entrance throughout the day. The Mill Hill Lane gates are closed to all at 9:10am although students are allowed to enter as they can use the intercom to access school.

### Early closure - Friday 4 May 2:15pm

Due to the Tour de Yorkshire closing several roads at different times next week lessons will finish at 2:15pm. This should ensure students can catch their buses and/or parents/carers can pick students up from school. Several roads nearby are currently scheduled to close between 3:00-5:00pm. If you prefer your child to stay on site until 3:15pm please contact school and arrangements will be made to accommodate your child.

### Parent Forum

The next meeting will take place on Wednesday 2 May between 6:00-7:00pm in the LRC. As requested from the parents/carers who attended last time the focus will be:-

- Behaviour
- Uniform

If you would like to attend please contact school on 01977 601701 or e-mail [admin@kings.patrust.org.uk](mailto:admin@kings.patrust.org.uk) with a subject 'Parent Forum'.

Thank you for your continued support and co-operation.

Yours sincerely

Elaine Briggs  
Head of School

**NB. Please see overleaf details from our Finance Manager in relation to changes to Online Payment Processing.**

*Central to the values of The King's School is a commitment to the safeguarding and protection of young people.*



## **Changes to Online Payment Processing Affecting Tucasi Schools Cash Office**

### ***What is happening?***

Please be advised that from **30 April 2018** any users of Microsoft Windows XP or Microsoft Vista will no longer be able to make payments via the Tucasi Online Payments System which are processed by WorldPay. Unfortunately, users of these operating systems may have to upgrade their systems to be able to make online payments from 30 April 2018.

### ***Why is this happening?***

This change is being enforced by the Payment Card Industry Data Security Standard (PCI DSS). From 30 June 2018 all websites that accept card payments will no longer allow users of Windows XP and Windows Vista to use their websites. WorldPay are implementing this change on 30 April 2018.

### ***What is the impact?***

While you will be able to access Tucasi Schools Cash Office (SCO), view the content and perform tasks in the normal way, you will receive an error message and payments will fail to process if you attempt to pay online.

Please be aware this is outside the School's control and we apologise for any inconvenience this may cause. Unfortunately, we will be unable to assist with making payments online using Windows XP and Vista from 30 April 2018.